

Coffs Harbour Bridge Club
Minutes of Monthly Meeting

- VENUE:** Coffs Harbour Bridge Club, Club House
4 City Hill Drive, Coffs Harbour
- DATE & TIME:** 9th January 2017, 11:00 am
- CHAIRPERSON:** Helen Blewitt
- ATTENDANCE:** Helen Blewitt (President), Robin Irwin (Treasurer) Robyn Bingham (Head Director), Bernadette Brebner (Membership Manager), Colin Tolley (Property Manager) Barbara Herring (Publicity Manager) Rita O’Keeffe (Secretary).
- ABSENT:** Apologies: Bambi Houlton, Cliff Mitchell, Brian Salisbury.
- MINUTES:** The motion to approve the minutes of the January meeting and for them to be accepted for publication as a true and correct record of that meeting was moved by Rita O’Keeffe; seconded by Helen Blewitt, approved unanimously.
- AMENDMENT:** The December minutes failed to include Robyn Bingham as Head Director on the Super Congress Committee. The motion to approve the amendment was moved by Robin Irwin; seconded Helen Blewitt, approved unanimously.

Business arising from December Minutes:

A notice has been placed on the notice board advising of increase table fees to \$10.00 for visitors.

SECRETARY’S REPORT:

Rita reported collecting and distributing mail. Opening and forwarding Emails to relevant personnel. Correspondence List attached at Appendix A.

Moved for acceptance by Rita; seconded Barbara, approved unanimously.

TREASURERS REPORT: Treasurer’s reports tabled and attached at Appendices B&C. At the A.G.M. questions were raised as to why a Goodwill amount of \$8000.00 is continually showing on the Balance Sheet. Helen explained that it is a historical figure which comes with the purchase of a business. Goodwill is an intangible asset it cannot be written off. Robin moved that her report be accepted, seconded Bernadette, approved unanimously.

SENIOR DIRECTOR’S REPORT:

With the approval of the committee Robin stated she would like to commence from today, with her “Lucky Spot Prize initiative whereby one pair will be awarded 2 vouchers each, once a week on rotating days. Winners chosen from lower end of results. Suggestion well received by Committee and it was decided to trial this incentive for three (3) months.

Nambucca Bridge Club advised Robyn that they will be having a guest speaker on Tuesday, 24th January at 1:30pm who will speak on attracting new players. Robyn Bingham, Robin Irwin, Bernadette Brebner & Rita O’Keeffe will attend.

Coffs Harbour Bridge Club
Minutes of Monthly Meeting

Robyn asked Helen to consult with Kelly Potts and Mike Siford with the purpose of setting a firm date for commencing a Bridge Workshop for our entire members, to be held at our Club. It will be free to members and lunch will be also be provided.

Robyn stated that continuing on from the beginners lessons are Intermediate lessons. They are commencing Monday 23rd January from 9:00am to 11:30 am. Mike Siford will be the presenter. Barbara has placed the information on our web site and a notice will also be placed on our notice board. These lessons are open for any interested party to attend. Robyn moved that her report be accepted; seconded Rita, approved unanimously.

IT REPORT: NIL

MEMBERSHIP REPORT:

Bernadette advised of the addition of three alternate members, Gayle Johnson, Lea Collins, Daphne Priestly and that Edith Fursman has rejoined our club. Bernadette moved that her report be accepted; seconded by Robyn, accepted unanimously.

PUBLICITY MANAGERS REPORT: NIL

GENERAL BUSINESS:

Helen asked Colin to obtain quotes for

- 1: Kitchen Revamp
- 2: Repairs to Director's Office.
- 3 Colin to look into ways to stop influx of mites and other flying insects.
- 4 Colin to be responsible for key register.

Helen has asked that only Directors and committee members be allowed to collect table fees. The probability of changing our financial year date is a work in progress.

MEETING CLOSED: 12:15pm.

Next Meeting: Monday, February 13th

Coffs Harbour Bridge Club
Minutes of Monthly Meeting

Appendix B – Profit & Loss Statement

Coffs Harbour Bridge Club Inc. (2016-12-05)

December P & L 2016

For the period from 12/1/2016 to 12/31/2016

	12/31/2016
Income	
Table Fees	4,286.10
Less: Expenses	
Bridge supplies/ cards etc	238.00
Cleaning	35.30
Club Calendar	1,822.17
Entry Fees & Subscriptions	1,458.00
Grounds Maintenance	253.00
House Keeping	388.60
Internet Expenses	80.00
Maintenance - Other	352.00
Miscellaneous Expense	1,782.24
Security	304.66
Telephone	6.53
Trustees Honour Boards Engraving	185.00
Total — Expenses	8,988.50
Net profit (loss)	(2,719.40)

The amount of \$1,782.24 was paid from general account to NSWBA when it should have been paid from the SC per Congress account for the SC licence fee. Next reimbursement will appear in figures for January 2017 paid from the SC account.

Coffs Harbour Bridge Club
Minutes of Monthly Meeting
Appendix C – Balance Sheet

Coffs Harbour Bridge Club Ltd. (2018-12-05)
December Balance Sheet 2016
As at 12/31/2016

	12/31/2016
Assets	
Current Assets	
Cash & cash equivalents	69,222.77
Deposit Paid - Electricity	200.00
NAB Term Deposit	50,556.34
Petty Cash House Keeping	550.00
Total — Current Assets	110,529.11
Fixed assets	457,190.88
Fixed assets, accumulated depreciation	(170,416.00)
Intangible Assets	
Goodwill	8,000.00
Total — Assets	405,303.79
Liabilities	
GST Liabilities	(372.19)
Subscriptions in Advance	2,321.00
Vise Card	421.79
Total — Liabilities	2,370.80
Net assets	402,933.19
Equity	
Retained earnings	3,771.28
Starting balance equity	399,481.81
Suspense	(320.00)
Total — Equity	402,933.19
Total equity	402,933.19