

Coffs Harbour Bridge Club
Minutes of Monthly Meeting

VENUE: Coffs Harbour Bridge Club, Club House
4 City Hill Drive, Coffs Harbour

DATE & TIME: 17th July 2017, 11:00 am

CHAIRPERSON: Helen Blewitt

ATTENDANCE: Helen Blewitt (President), Bambi Houlton (Vice President), Rita O’Keeffe (Secretary), Robyn Bingham (Head Director), Cliff Mitchell (IT Manager), Bernadette Brebner (Membership Manager), Barbara Herring (Publicity Manager),

ABSENT: Apologies: Robin Irwin, Colin Tolley

MINUTES: The motion to approve the minutes of the May meeting and for them to be accepted for publication as a true and correct record of that meeting was moved by Bambi; seconded by Rita; approved unanimously.

MINUTES: Business arising from April meeting. Robyn stated that the Country Teams Regional was a success. As promised there was a table fee free day in June.

SECRETARY’S REPORT:

Rita moved that her report be accepted; seconded Bambi, approved unanimously for correspondence list refer Appendix A.

TREASURER’S REPORT:

The treasurer’s reports were tabled and are attached at Appendices B & C.

HEAD DIRECTOR’S REPORT:

Robyn advised that the Anniversary Team competition will be held on August 4th. There will be a monetary prize. GNOT is going well. Robyn moved that her minutes be accepted, seconded Cliff; approved unanimously.

IT REPORT: Nil

MEMBERSHIP REPORT: Nil

PROPERTY REPORT:

Helen read out Colin’s report; the old kitchen has been sold Colin has organised dates for installation of new kitchen and also cleaning of gutters.

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Minutes of Monthly Meeting

PUBLICITY REPORT: Nil

GENERAL BUSINESS: Fair Trading; due to an oversight the Club has failed to forward Annual Statements to the aforementioned authority and this matter has now been rectified.

New Players: Commencing on the Monday 14th August there will be an area set aside for newer players. The reason for this is that a lot of the newer players have not as yet reached the stage where they have the confidence to play against the more experienced players,

Workshop: Joan Butts Workshop will be held on Sunday 6th August. It is a free day and morning tea and lunch will be provided.

Club Policy: In the sad circumstance when one of our members departs this world the club policy is to, where appropriate, send flowers and make a donation to a relevant charity.

MEETING CLOSED: 12:05 pm.

Next Meeting: TBA

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Minutes of Monthly Meeting

APPENDIX B

Mail In:-

Date	From	Subject	Copy Forwarded to
14/06/17	NAB	May statement	Treasurer
21/06/17	Andy Hung	Tweed Heads Bridge Holiday promotional posters	Display
21/06/17	Travel Phase	Ireland/Iceland Bridge holiday promotional posters	Display
21/06/17	NeuRA	Winter magazine	Display
21/06/17	RSPCA	Receipt for \$50.00 donation	Treasurer
28/06/17	W'Pac Helicopter	Thank you letter	Display
28/06/17	News Corp Australia	Cheque for \$792.81	Treasurer
28/06/17	CHCCouncil	Water Acc. Credit amount \$47.24	Treasurer
11/7/17	NeuRA	Thank you letter for donation of \$521.00	Display
"	Fair Trading	Seminar	President
"	Australian Bridge Magazine	Two copies – June edition	Display
"	Westpac Helicopter Rescue	Magazine – Autumn edition	Display
12/7/17	Fair Trading	Failure to lodge Annual Summary for 2012,2013,2014,2015,2016	President
"	NAB	June Statement	Treasurer
"	ABF Masterpoint Centre	June statement -\$834.21	Treasurer
"	"	Two Bridge Ranking Certificates	Membership Manager
"	Oz Bridge Travel	Bridge cruise Alaska/Canada -2018	Display

Mail Out:-

Date	To	Subject	Copy Forwarded to

Mail In:

14/07/17	Nambucca Valley Bridge Club	Thank you letter for the loan of five sets of boards.	Secretary
"	Bridge for Brains	Thanks for Donation	Secretary

Email In:-

Date	From	Subject	Copy Forwarded to
28/06/17	ABF	Red Points Invoice 50770 \$352.20	Treasurer
28/06/17	ABF	Late Congress Submission – Invoice 50777 -\$14.09	Treasurer
28/06/17	ABF	Congress Report	Master point Secretary

Email Out:-

Date	To	Subject	Copy Forwarded to

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Appendix B

Coffs Harbour Bridge Club Inc. (2016-12-05)

CHBC P & L June 2017

For the period from 01/06/2017 to 30/06/2017

	30/06/2017
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Income	
Donation received	1,733.50
Membership	60.00
Special Event	420.00
Table Fees	5,060.06
Total — Income	7,273.55
Less: Expenses	
Beverages	111.00
Cleaning	900.00
Dealing	320.00
Donations	571.00
Entry Fees & Subscriptions	70.00
Grounds Maintenance	247.50
House Keeping	374.25
Internet expenses	80.00
Members Amenities	15.00
NSWBA Affiliation fees	140.93
Printing & Stationery	241.45
Telephone	2.66
Water	148.70
Total — Expenses	3,222.49
Net profit (loss)	4,051.06

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Minutes of Monthly Meeting

Appendix C

Coffs Harbour Bridge Club Inc. (2016-12-05)
CHBC Balance sheet June 2017
As at 30/06/2017

	30/06/2017
Assets	
Current Assets	
Cash & cash equivalents	70,266.36
Deposit Paid - Electricity	200.00
Petty Cash House Keeping	550.00
Total — Current Assets	71,016.36
Fixed assets	467,190.68
Fixed assets, accumulated depreciation	(170,416.00)
Intangible Assets	
Goodwill	8,000.00
Total — Assets	365,791.03
Net assets	365,791.03
Equity	
Retained earnings	14,215.92
Starting balance equity	351,575.11
Total — Equity	365,791.03
Total equity	365,791.03