

**COFFS HARBOUR BRIDGE CLUB INC.
COMMITTEE MEETING
Thursday 3rd December, 2020**

Venue: Coffs Harbour Bridge Club, 4 City Hill Drive, Coffs Harbour

Chairperson: Ann Fisher

Opening: 9.35 am

Present: Ann Fisher, Julie Bryant, Pam Poulton, Nerelbyn Mitchell, Pauly Griffin, Alan Halliwell, Nancy Dumont, Philip Houlton, Robyn Bingham

Apologies: Jenny Archer

Minutes of Previous Meeting:

Ann Fisher moved that the minutes of the meeting held on 22nd October, 2020, be accepted and published as a true and accurate record of that meeting. Seconded Philip Houlton.

Business Arising from the Meeting:

There was no business arising from that meeting.

Committee Reports

Presidents Report

Ann was happy to see the club reopen again, thanked everyone for their hard work and recognised positive feedback from the members. Moved Ann Fisher, seconded Julie Bryant

Secretary's Report

Julie tabled the communication report with relevant correspondence. She reported on the progress of Supervised Play and the planned Bridge with Friends competition scheduled for December. This would run for two weeks and in a very informal manner. Julie moved her report be accepted, seconded Ann Fisher

Treasurer's Report

Nancy presented profit and loss for the period since the last meeting noting income and general expenses. Nancy moved that her report be accepted, seconded Ann.

IT Manager's Report

Alan thanked everyone and reported that the website will be a 2021 project. Moved Alan, seconded Nancy

Senior Directors report

Robyn noted that any masterpoint information needed to be sent away ASAP and that we haven't been able to use our allocated points. There was some discussion about a system for reusing the 5 sets of dealt boards. At the moment Robyn will leave boards on the bench especially for Tuesday night and used boards should be left on tables.

Property Manager

Colin noted that many chairs are yet to be painted and some aspects of club clean up are still underway.

Membership Officer

Pam moved that one returning member be accepted into our club – Rita O'Keeffe

Seconded Julie

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MNC Regional Manager

Phil reported that online and face to face bridge was working well and waiting on further guidelines from NSW in regard to easing of CIVID related social restrictions and implications for bridge specific delivery.

General Business:

1. General Discussion about return to face to face bridge.
 - Working well
 - To be guided by NSW bridge in regard to normal mode of moving boards and cards.
 - Bridgemates can be covered by snap lock backs for ease of wiping
 - QR code is available but not necessary for all businesses outside of hospitality
 - The person on desk is working well for Covid purposes, sign in and payments.
 - Extra vigilance needed to remind players of hygiene requirements when moving from table to table.
 - Directors atm are Robyn, Ann, Phil, Col, David, James and Barb
 - Last day of bridge for 2020 is 18/12/20 and club closing from 19/12/20 and reopening on 8/1/21. Julie to notify cleaner.
2. A tentative date was set for the AGM - 22/2/21.
3. Ann suggested that some roles for committee members could be altered in keeping with the club constitution.

Next meeting is scheduled Thursday 7/1/21.

Meeting closed at 11.00

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Coffs Harbour Bridge Club Inc. (2020-03-13) (2020-03-17) (2020-03-30)

Profit and Loss Statement

For the period from 1-10-2020 to 30-11-2020

Accrual basis

	30-11-2020
Income	
Membership	40.00
Table Fees	1,204.00
Total — Income	<u>1,244.00</u>
Less: Expenses	
ABF	16.10
Cleaning	160.00
Electricity	365.07
Grounds Maintenance	550.00
Internet expenses	160.00
Maintenance - Other	88.00
Rates	2,229.74
Security	214.50
Telephone	1.68
Total — Expenses	<u>3,785.09</u>
Net profit (loss)	<u>(2,541.09)</u>

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Correspondence In

Date Collected	From	Subject	Copy to
	Magda Kiraly	Thank you	
	NAB x 2	statement	Treasurer
	Red Cross	Donation request	
	Westpac helicopter	Receipt and thank you	file
	Uniting Church Soup Kitchen	Receipt and thank you	file
5/10/20	Coffs Gardening Service	Invoice	treasurer
22/10/20	CHCC	Rates 2 nd instalment	
	Security		
2/11/20	CHCC	Water disruption	

Correspondence Out

Date	To	Subject	Copy to
30/10/20	6 x donations WIRES Coffs & Clarence, Westpac Helicopter, Soup Kitchen, Red Cross Bushfire, Wesley Mission	Super Congress donations NB Wires returned – incorrect local address	USB

Emails In

Date	From	Subject	Copy to
27/11/20	My Connect	Free local advertising	Publicity, meeting
25/11/20	Westpac	Receipt and thanks for donation	File meeting

Emails Out

Date	From/To	Subject	Copy to
26/10/20	President to CHCC, D Knight, G Cecato	Parking for CHBC	file

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