

**COFFS HARBOUR BRIDGE CLUB INC.**  
**COMMITTEE MEETING**  
**Monday 10<sup>th</sup> February, 2020**

**Venue:** Coffs Harbour Bridge Club, 4 City Hill Drive, Coffs Harbour

**Chairperson:** Ann Fisher

**Opening:** 10.35 am

**Present:** Ann Fisher, Jenny Archer, Julie Bryant, Pam Poulton, Robyn Bingham, Nerellyn Mitchell, Pauly Griffin, Colin Tolley

**Apologies:** Alan Haliwell, Helen Blewitt, Nancy Dumont

**Minutes of Previous Meeting:**

Julie Bryant moved that the minutes of the meeting held on 13<sup>th</sup> January, 2020 be accepted and published as a true and accurate record of that meeting. Seconded Pauly Griffin.

**Business Arising from the Meeting:**

Essential Safety Protection will attend to the smoke alarm and exit light on Tuesday 11<sup>th</sup> February. This will comply with requirements of the safety report. ESP has also provided the club with the necessary documentation to present to Coffs Harbour Council with the \$42.00 payment.

The website research has not been examined by the committee. The user name and passwords are yet to be completed.

The committee has dealt with communication from Helen Blewitt and Maureen Timms.

**Committee Reports**

**Secretary's Report**

Julie tabled the communication report for January and February. Julie reported that the beginner lessons are well underway with about 21 participants. The scheduled power outage for Sunday 9/2/2020 involved an alternative venue for Lesson 2 at Nambucca Bridge Club. With the threat of extreme weather conditions, some people were unable to attend. 42 complementary player vouchers are needed for the people who complete the lessons and Ann Fisher is invited to present these on Sunday 16<sup>th</sup>, February. Appreciation is extended to Colin Tolley and Jim Abbey as well as Mike and Linda Siford for their assistance with the lessons. Nerellyn Mitchell and James Parker provided support with advertising resulting in increased beginner interest. Julie moved that her report be accepted, seconded Colin Tolley.

**Publicity Manager's Report**

Nerellyn reported that three bridge related interest stories have been sent to The Advocate, Seniors magazine and ABF. She continues to place notifications in the Community Connect column of Coffs Harbour Advocate.

**Senior Director's Report**

Robyn reported that the George Vermont and Isabel Wallace events are scheduled for March and Nerellyn will prepare an entry poster for eligible entries. Robyn moved that her report be accepted, seconded Ann

**Property Managers Report**

Colin reported that the security measures for sensor lights have been undertaken with all adjustments in place. He also loaned two Insta Chill machines to the club so that cooling facilities could be trialled. Colin moved that his report be accepted, seconded Ann.

**COFFS HARBOUR BRIDGE CLUB INC.**  
**COMMITTEE MEETING**  
**Monday 10<sup>th</sup> February, 2020**

**Membership Report**

Pam presented two new members for acceptance into the club, Rod Roark and Teresa Levitt. She also noted that fees are due for payment by the end of March. Members who haven't paid can be reminded by email or during bridge sessions. Pam moved that her report be accepted, seconded Julie.

**House Manager's Report**

Julie will purchase small tumblers for the kitchen.

**General Business:**

1. Ann reported that Robin Irwin is backing up the directors' computer each week.
2. There was some discussion about a reprint of the poster for assembly points for evacuation procedures, however this should be delayed because of planned extensions to the Bunker Gallery involving inconvenience to the specified carpark which is the assembly point.
3. The funds for the bushfire appeal will be distributed equally to three organisations: Rural Fire Services; WIRES; Red Cross. Julie will write letters and request receipts.
4. Preparation for May congress  
Julie presented a flyer to send to North Coast Bridge Clubs. Ann will liaise with Helen in regard to catering. Nerellyn will prepare a notice requesting helpers on the weekend and donations for morning tea.
5. Ann, Ian and Jenny need to complete paperwork at NAB as signatories for the Super Congress account.
6. A set of new tablecloths will be organised for the May congress. The club will pay \$10.00 per cloth for sewing and purchase fabric and threads.
7. Julie presented the notice from Ian Doland in relation to local entries to the Coffs coast Gold Congress.

**Next meeting is scheduled for 9/3/2020**

**Meeting Closed: 12.20 pm**