

**COFFS HARBOUR BRIDGE CLUB INC.**  
**COMMITTEE MEETING**  
**Thursday 24<sup>th</sup> September, 2020**

**Venue:** Coffs Harbour Bridge Club, 4 City Hill Drive, Coffs Harbour

**Chairperson:** Ann Fisher

**Opening:** 9.40 am

**Present:** Ann Fisher, Jenny Archer, Julie Bryant, Pam Poulton, Nerellyn Mitchell, Pauly Griffin, Alan Halliwell, Nancy Dumont, Philip Houlton, Robyn Bingham

**Apologies:** Colin Tolley

**Minutes of Previous Meeting:**

Jenny Archer moved that the minutes of the meeting held on 13<sup>th</sup> July, 2020, be accepted and published as a true and accurate record of that meeting. Seconded Philip Houlton.

**Business Arising from the Meeting:**

There was no business arising from that meeting.

**Committee Reports**

**Secretary's Report**

Julie tabled the communication report for August and September.

**Treasurer's Report**

Nancy presented profit and loss for the period since the last meeting noting that the general account is running at a loss of \$288.00. Nancy moved that her report be accepted, seconded Ann.

**Publicity Officer**

Nerellyn has supplied photos of George Vermont trophy winners to Barb for the website.

**IT Manager's Report**

Alan will investigate the outstanding payment to the Masterpoint centre.

**Membership Officer**

Pam moved that two new members who were accepted into our club - Sue Bryan and Chris Lauder.

Seconded Julie

**MNC Regional Manager**

Phil reported on a ZOOM meeting with regional representatives, noting discussion about the resumption of face to face bridge which might be easier for smaller clubs and noted difficulties for clubs with larger membership numbers when indoor recreation is limited to 20 people. He suggested that we consider that all surfaces including chairs become a fomite and any other risks for the club.

**General Business:**

1. Resumption of bridge at CHBC. The committee discussed ways of gradually moving towards small groups of people in bridge sessions in keeping with our COVID safe plan. This could commence shortly but the committee needs time for planning around adjustments to the playing environment and communication to the memberships around hygiene and safety concerns. Robyn could organise the dealing of single use and rested cards with assistance.

**COFFS HARBOUR BRIDGE CLUB INC.  
COMMITTEE MEETING  
Thursday 24<sup>th</sup> September, 2020**

2. After communication with Dept. of Fair Trading it was decided to postpone the AGM until a date to be decided. Committee members would prepare a written report for general membership.
3. Ann supplied an update on a meeting with Paul McKeon from Bunker Gallery. The committee discussed the communication from 2018 in relation to their DA and significant reduction of parking for bridge club. Helen will seek further advice from council and legal sources. Our committee would contact council in writing within two weeks.
4. The Xmas party has been postponed to a possible Xmas in July, 2021
5. Julie requested the CHBSCC fund the improvements to the website. Phil will communicate with the Coffs Harbour Bridge Super Congress committee in this regard.

**Next meeting is scheduled for a Thursday morning in November or December.**

**Meeting closed at 11.10**

**COFFS HARBOUR BRIDGE CLUB INC.  
COMMITTEE MEETING  
Thursday 24<sup>th</sup> September, 2020**

Coffs Harbour Bridge Club Inc. (2020-03-13) (2020-03-17) (2020-03-30)

**Profit and Loss Statement**

For the period from 10/1/2019 to 8/31/2020

Accrual basis

	8/31/2020
<b>Income</b>	
Donation received	3,497.00
Insurance claim settlement	-
Interest received	1,295.47
May Congress Fees	-
Membership	6,340.00
Miscellaneous income	1,270.00
Special Event	-
Table Fees	32,811.00
<b>Total — Income</b>	<b>45,213.47</b>
<b>Less: Expenses</b>	
ABF	2,245.80
Accommodation	-
Accounting & Legal Fees	1,792.00
Advertising	-
Bank Fees	9.86
Beverages	-
Bridge supplies/ cards etc	116.60
Capital Expenditure	-
Catering	-
Cleaning	4,115.80
Club Calendar	-
Dealing	2,080.00
Directors Fees	-
Donations	5,310.00
Electricity	1,952.70
Entry Fees & Subscriptions	917.00
Equipment	-
Fixed assets - depreciation	-
Fixed Assets - Loss on Disposal	-
Grounds Maintenance	3,118.50
House Keeping	1,724.55
Insurance	3,680.00
Internet expenses	1,555.92
Maintenance - Other	3,904.86
Masterpoints	1,370.99
Members Amenities	368.59
Miscellaneous Expense	1,365.98

**COFFS HARBOUR BRIDGE CLUB INC.  
COMMITTEE MEETING  
Thursday 24<sup>th</sup> September, 2020**

**Correspondence In**

<b>Date Collected</b>	<b>From</b>	<b>Subject</b>	<b>Copy to</b>
15/7/2020	Libby Power	donation	president
22/7/2020	CHCC	Rates notice	treasurer
5/7/2020 7/8/2020	Coffs gardening Service	invoices	Treasurer meeting
7 x letters	NAB	invoices/statements	treasurer
15/9/2020	Paul McKeon, Bunker Gallery	Bunker Development Project – carparking update	Committee meeting
15/9/2020	CHCC	Water consumption increase advice Consistent with metre reading notice 9/9/2020	Meeting & file

**Correspondence Out**

<b>Date</b>	<b>To</b>	<b>Subject</b>	<b>Copy to</b>

**Emails In**

<b>Date</b>	<b>From</b>	<b>Subject</b>	<b>Copy to</b>
4/9/2020	Customer service, Fair Trading	Advice on AGM s 2020 following inquiry from J Bryant	Committee & meeting
18/9/2020	Masterpoint Centre	Unpaid invoices	Alan

**Emails Out**

<b>Date</b>	<b>From/To</b>	<b>Subject</b>	<b>Copy to</b>